Freelancer Services Agreement

This Freelancer Services Agreement (“Agreement”) is entered into as of [Date] between:

Client: [Client Full Name / Business Name]  
Address: [Client Address]  
Email: [Client Email]

AND

Freelancer: [Freelancer Full Name / Business Name]  
Address: [Freelancer Address]  
Email: [Freelancer Email]

## 1. Scope of Services

Freelancer agrees to perform the following services (“Services”):  
[Detailed description of services to be rendered – e.g., web design, content writing, marketing consulting]

## 2. Timeline

Start Date: [Start Date]  
Estimated Completion Date: [End Date]  
Milestones (if applicable):  
- [Milestone 1 & Due Date]  
- [Milestone 2 & Due Date]

## 3. Compensation

Client agrees to pay Freelancer:  
- Flat Rate: $[Amount], OR  
- Hourly Rate: $[Rate]/hour, estimated [#] hours/week.  
  
Payment Schedule:  
- [Weekly / Biweekly / Upon Completion / Upon Milestones]  
- Payment Method: [Bank Transfer / PayPal / Other]  
  
Late payments beyond [X] days may incur a late fee of $[Amount] or [%] of the unpaid amount.

## 4. Revisions

Freelancer agrees to provide up to [#] revisions. Additional revisions will be billed at $[Rate]/hour.

## 5. Ownership and Rights

Upon full payment, the Client will own all deliverables and rights to the final work product. Freelancer retains the right to showcase non-confidential work in portfolios unless otherwise agreed in writing.

## 6. Confidentiality

Both parties agree to keep confidential all sensitive information disclosed during the course of this Agreement.

## 7. Termination

Either party may terminate this Agreement with [#] days’ written notice. In such cases, Freelancer will be compensated for work completed up to the termination date.

## 8. Independent Contractor

Freelancer is an independent contractor and not an employee of the Client. Nothing in this Agreement shall be interpreted as creating an employer-employee relationship.

## 9. Dispute Resolution

In the event of a dispute, both parties agree to first attempt mediation in good faith. If unresolved, disputes shall be subject to the laws of [State/Country] and settled in a court of competent jurisdiction.

## 10. Entire Agreement

This Agreement contains the full understanding of the parties and supersedes any prior agreements or understandings.

Signatures

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Client Signature  
Date: \_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Freelancer Signature  
Date: \_\_\_\_\_\_\_\_\_\_\_

## Optional Exhibit A

Project Details, Milestones, Payment Breakdown, Revisions Policy